



# K.S. INSTITUTE OF TECHNOLOGY

No.14, Raghuvanahalli, Kanakapura Main Road, Bangalore - 560109

19-08-2019

IQAC/2019-20

## Circular

### IQAC MEETING 1

This is to inform that meeting will be held for all the members of IQAC as per the following details.

**Venue** : Old Board room

**Date** : 21.08.2019

**Time** : 02:00 PM

**The agenda for the meeting are:**

- To discuss on criteria wise verification of NBA SAR.
- To briefly discuss about the post NAAC analysis along with suggestions and recommendations
- To discuss the overall analysis of AQAR submission.

Principal

**Copy to:**

All Members:



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No.14, Raghuvanahalli, Kanakapura Main Road, Bangalore - 560109

21-08-2019

## MINUTES OF THE MEETING 1

A meeting of all the members of IQAC was convened on 21<sup>st</sup> August 2019 at 02:00PM, old board room, KSIT Bangalore.

Following members attended the meeting:

Sl.No	Name	Members	Signature
1	Dr. T.V. Govinda Raju	Chair Person	
2	Dr.K.V.A.Balaji	Management Representative	
3	Dr.Dayananda R B	Chief Coordinator/Director	
4	Dr.D.R.Swamy	External Member	
5	Mr.Keshvan Y V	Administrative officer	
6	Dr. Rekha Venkatapur	Member	
7	Dr. P.N. Sudha	Member	
8	Dr. K. Rama Narasimha	Member	
9	Prof. Chanda V Reddy	Member	
10	Dr. Jaya Kumar K R	Member	
11	Dr. Bharathi V	Member	
12	Mr.Pradeep K R	Dept.Coordinator	
13	Mr.Praveen A	Dept.Coordinator	
14	Mrs.Sreesudha N	Dept.Coordinator	
15	Mrs.Devika B	Dept.Coordinator	
16	Mr.Veerappaji.B.Shivanna	Industry	
17	Mr.N.G.Raju	Industry	
18	Mrs.Swathi K	Alumni	
19	Mr.Vinay	Alumni	
20	Junaid Khan	Student Coordinator	
21	Akshatha Shenoy U	Student Coordinator	
22	Mr. Murthy K N A	Parent Coordinator	
23	Mr. Javeed Pasha	Parent Coordinator	



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## ACTION TAKEN REPORT

Sl.No.	Subject/Issue	Outcome of discussion	Responsibility
1	Criteria wise verification of NBA SAR.	Individually all the criterion Incharge of NBA were interacted with the fellow members of the NBA team and submitted plan of action to NBA Coordinators.	NBA Coordinator and its Department coordinators.
2	Post NAAC analysis along with suggestions and recommendations.	A rigorous discussion is made on suggestions and recommendations given by Peer team members for overall development of Institution.	NAAC Coordinators

Principal



# K.S. INSTITUTE OF TECHNOLOGY

No.14, Raghuvanahalli, Kanakapura Main Road, Bangalore - 560109

06-11-2019

IQAC/2019-20

## Circular

### IQAC MEETING 2

This is to inform that meeting will be held for all the members of IQAC as per the following details.

**Venue** : Old Board room

**Date** : 07.11.2019

**Time** : 03:00 PM

The agenda for the meeting are:

- To discuss on NBA SAR Submission.
- To briefly discuss about academic development programs.
- To discuss the method for conducting internal and external academic audit.

Principal

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All Members:



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07-11-2019

## MINUTES OF THE MEETING 2

A meeting of all the members of IQAC was convened on 7th November 2019 at 02:00PM, old board room, KSIT Bangalore.

Following members attended the meeting:

Sl.No	Name	Members	Signature
1	Dr. T.V. Govinda Raju	Chair Person	
2	Dr.K.V.A.Balaji	Management Representative	
3	Dr.Dayananda R B	Chief Coordinator/Director	
4	Dr.D.R.Swamy	External Member	
5	Mr.Keshvan Y V	Administrative officer	
6	Dr. Rekha Venkatapur	Member	
7	Dr. P.N. Sudha	Member	
8	Dr. K. Rama Narasimha	Member	
9	Prof. Chanda V Reddy	Member	
10	Dr. Jaya Kumar K R	Member	
11	Dr. Bharathi V	Member	
12	Mr.Pradeep K R	Dept.Coordinator	
13	Mr.Praveen A	Dept.Coordinator	
14	Mrs.Sreesudha N	Dept.Coordinator	
15	Mrs.Devika B	Dept.Coordinator	
16	Mr.Veerappaji.B.Shivanna	Industry	
17	Mr.N.G.Raju	Industry	
18	Mrs.Swathi K	Alumni	
19	Mr.Vinay	Alumni	
20	Junaid Khan	Student Coordinator	
21	Akshatha Shenoy U	Student Coordinator	
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## ACTION TAKEN REPORT

Sl.No.	Subject/Issue	Outcome of discussion	Responsibility
1	NBA SAR Submission.	NBA SAR submission was successfully uploaded with help of all the members involved the activities.	NBA Coordinator and Staff
2	Internal and external academic audit	<p>Internal audit was conducted by a team consists of department quality assurance cell coordinator and senior professors.</p> <p>The external audit was conducted by the external auditor appointed by the IQAC and college.</p> <p>The meeting discussed the report on internal and external audits conducted and expressed satisfaction on the performance of all faculty members.</p>	IQAC Coordinators

Principal



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No.14, Raghuvanahalli, Kanakapura Main Road, Bangalore - 560109

10-03-2020

IQAC/2019-20

## Circular

### IQAC MEETING 3

This is to inform that meeting will be held for all the members of IQAC as per the following details.

**Venue** : Old Board room

**Date** : 11.03.2020

**Time** : 3:15 PM

**The agenda for the meeting are:**

- To briefly discuss about development programs for teaching faculties.
- To enhance the Research culture activities to be carried out.

A handwritten signature in black ink, appearing to be 'A', written over a light blue circular stamp.

Principal

**Copy to:**

All Members:



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No.14, Raghuvanahalli, Kanakapura Main Road, Bangalore - 560109

11-03-2020

## MINUTES OF THE MEETING 3

A meeting of all the members of IQAC was convened on 11<sup>th</sup> March 2020 at 02:00PM, old board room, KSIT Bangalore.

Following members attended the meeting:

Sl.No	Name	Members	Signature
1	Dr. T.V. Govinda Raju	Chair Person	
2	Dr.K.V.A.Balaji	Management Representative	
3	Dr.Dayananda R B	Chief Coordinator/Director	
4	Dr.D.R.Swamy	External Member	
5	Mr.Keshvan Y V	Administrative officer	
6	Dr. Rekha Venkatapur	Member	
7	Dr. P.N. Sudha	Member	
8	Dr. K. Rama Narasimha	Member	
9	Prof. Chanda V Reddy	Member	
10	Dr. Jays Kumar K R	Member	
11	Dr. Bharathi V	Member	
12	Mr.Pradeep K R	Dept.Coordinator	
13	Mr.Praveen A	Dept.Coordinator	
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## ACTION TAKEN REPORT

Sl.No.	Subject/Issue	Outcome of discussion	Responsibility
1	Development programs for teaching faculties and students	<p>It was insisted that all the faculty member should take up a NPTEL course.</p> <p>Mentor should see that all the students take up at least one NPTEL course.</p> <p>Mentors were asked to identify and give real time problems to students as their projects.</p>	Faculties and Mentors
2	To enhance the Research culture activities to be carried out.	All HOD's are decided to plan workshops on IPR. It is decided to encourage the faculties to apply for various research agencies for funding and also for publications of research articles in reputed journals.	Department HOD's

Principal